

Disclosure Under Section 4(1)(b) of Right To Information Act, 2005

4(1) (b)

i. **The particulars of its organization, functions and duties;**

- a. Government of India established the National Dope Testing Laboratory (NDTL) in 2008 and registered as a society under the Societies Registration Act, 1860. The NDTL is accredited to ISO/IEC 17025:2017 by National Accreditation Board for Testing & Calibration Laboratories (NABL) in the field of Chemical and Biological testing in Human dope testing and World Anti-Doping Agency (WADA) in the year 2008 for testing of urine & blood samples from human sports. NDTL is one of 29 WADA accredited laboratories around the world. Out of these 30 laboratories 6 laboratories is in Asia, i.e. India, Japan, China, South Korea, Thailand and Qatar.
- b. NDTL is engaged in research and development of new methods for detection and quantification of doping agents and doping methods. With its broad-ranged research, the NDTL is in constant improvement and involves itself with the international anti-doping community. The main objective of the NDTL is to offer high quality and reliable services for doping control in sports. The Laboratory analyses samples collected at competitions (in competition tests) or during training periods (out of competition tests) at request of national, foreign and international sports organizations.

ii. **the powers and duties of its officers and employees;**

NDTL is categorized in two parts: (i) Scientific and (ii) Non-scientific

* Those involved in scientific parts are engaged in dope testing of urine and blood samples of the sports persons.

* Non-scientific staff /officers are dealing with administration, finance, accounts and procurement.

iii. **the procedure followed in the decision making process, including channels of supervision and accountability;**

Position is as under :

S.No	Type of Cases	Channel of Submission	Level of Disposal
1	Scientific work	Group Head Scientist	Director and CEO(I/c)

2	Administration	Assistant/SO/Consultant/Deputy Director	Director and CEO(I/c)
3	Procurement.	Assistant/SO/Consultant/Deputy Director	Director and CEO(I/c)
4	Finance	Asstt./Section Officer/ Consultant/Deputy Director	Director and CEO(I/c)
5	Accounts	Asstt./Section Officer/FO	Director and CEO(I/c)

(iv) the norms set by it for the discharge of its functions;

The guidelines framed by the Department on various subjects are kept in view while processing the proposals.

(v) the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;

Instructions on Welfare matters i.e. Compendium on Welfare Programmes/instructions of facilities are held by the Section.

(vi) a statement of the categories of documents that are held by it or under its control ;

Guidelines/instructions issued from time to time and Instructions on Welfare matters i.e. Compendium on Welfare Programmes/instructions of facilities are held by the Section.

(vii) the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;

Members of the public are not involved in the formulation of its policy or implementation thereof.

(viii) a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public ;

Not applicable.

(xi) a directory of its officers and employees ;

Dr P L Sahu	Director & CEO(I/c) National Dope Testing Laboratory (NDTL) J.L.N Stadium Complex, East Gate No. 10, Near MTNL Building, New Delhi-110003,	+91-11-24365530
Sh Dashrath Vishwakarma	Deputy Director National Dope Testing Laboratory (NDTL)	91-11-24368536

	J.L.N Stadium Complex, East Gate No. 10,	
Sh. Sanjeev Kumar	Section Officer National Dope Testing Laboratory (NDTL) J.L.N Stadium Complex, East Gate No. 10,	91-11-24368536

(x)the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations ;

The officers/staff are in the following pay scale :

Director & CEO(I/c)	Level -13 A
Scientist ‘E’	Level -13
Scientist ‘D’	Level- 12
Deputy Director	Level-11
Scientist ‘C’	Level-11
Scientist ‘B’	Level-10
Section Officer	Level-7
PA/Assistant	Level-6
Technical Officer	Level-7
Lab Attendant	Level-1

(xi) the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made ;

Budget allocation for the year 2023-24.

Grants-in-aid-General	(In Cr)
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S.No.	Name of the Organisation	Amount
1.	NDTL	10
	Total	10

(xii) the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes ;

Not applicable

(xiii) (particulars of recipients of concessions, permits or authorizations granted by it ;)

Not applicable

(xiv) details in respect of the information, available to or held by it, reduced in an electronic form ;

Not applicable

(xv) the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use ;

Not applicable

(xvi) the names, designations and other particulars of the Public Information Officers ;

CPIO	Sh Dashrath Vishwakarma, Deputy Director
Appellate Authority	Dr PL Sahu, Director & CEO(I/c), NDTL

(xvii) such other information as may be prescribed; and thereafter update these publications every year ;