

Expression of Interest (EOI)

For

Services of a Consultant

To

Prepare legal drafting of the Bye-Laws, Rules and Regulations in respect of the National Dope Testing Laboratory (NDTL) in consonance with the National Anti-Doping Bill, 2022

For

The National Dope Testing Laboratory (NDTL)  
Government of India  
Gate No.10, Jawaharlal Nehru Stadium Complex  
Lodhi Road, New Delhi 110003.  
Tel Nos: +91 11 24368536, 24367667

10<sup>th</sup> June, 2022

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## 1. Letter of Invitation:

**National Dope Testing Laboratory (NDTL)  
(Government of India)**

**Jawaharlal Nehru Stadium Complex,  
Gate No.10,  
Lodhi Road, New Delhi – 110003.**

No. Dated: June 10, 2022

Dear Sir/Madam,

The National Dope Testing Laboratory (NDTL), established by the Government of India, is a WADA-accredited laboratory since 2008 for dope testing of elite athletes participating in the National and International events, invites Expression of Interest (EOI) from Indian Citizens well versed in legal drafting for preparation of the Bye-Laws, Rules and Regulations in respect of the Laboratory in consonance with the National Anti-Doping Bill, 2022, being enacted by the Government of India. The EOI Document containing the details of qualification criteria, submission requirement, brief objectives & scope of work and method of evaluation etc. has been uploaded on the NDTL website ([www.ndtlindia.com](http://www.ndtlindia.com)).

It is requested that responses may kindly be submitted only through e-mail ([ndtlindia@nic.in](mailto:ndtlindia@nic.in)) as per the prescribed schedule.

Queries, if any, may be referred to in writing a mail to the Director, NDTL at E-mail: [ndtlindia@nic.in](mailto:ndtlindia@nic.in).

Sl. No.	Critical Dates	Date	Time
1.	Document Download Start Date	10.06.2022	17:00Hrs
2.	Document Download End Date	04.07.2022	10:00 Hrs
3.	Bid Submission Start Date	13.06.2022	10:00 Hrs
4.	Bid Submission End Date	04.07.2022	11:00 Hrs
5.	Bid Opening Date	04.07.2022	11:30 Hrs

Yours faithfully,

Deputy Director (Admin)  
For Director  
National Dope Testing Laboratory (NDTL)

## **2.0 Background:**

2.1 The National Dope Testing Laboratory (NDTL), an autonomous body established by the Govt. of India, is engaged in dope testing of sports persons for WADA-banned substances. It is accredited by the National Accreditation Board for Testing and Calibration Laboratories (NABL) and by the World Anti-Doping Agency (WADA). The Laboratory has been undertaking dope testing not only for India but for the neighbouring countries such as Singapore, Sri Lanka, Malaysia, Bahrain, Pakistan, Bhutan, Bangladesh, Indonesia, Nepal, UAE, Hong Kong and Vietnam and also for the International Sports Federations such as Asian Football Confederation (AFC), Union Cyclists Internationale (UCI) etc. as well.

2.2 The objectives of NDTL have been delineated in its Byelaws/MOA. Presently, it, being a Society, registered under the Societies Registration Act, 1860, has a Memorandum of Association (MoA) to carry out the day-to-day activities of the Laboratory.

2.3 The Government of India has recently enacted the National Anti-Doping Bill, 2021 and the same has been introduced in the Lok Sabha. The Bill provides for a statutory framework for the operation of National Anti-Doping Agency, the National Dope Testing Laboratory and other dope testing laboratories and creation of a National Board for Anti-Doping in sport for carrying out and regulating anti-doping activities in sports in the country. It also intends to give effect to the United Nations Educational, Scientific and Cultural Organization International Convention against doping in sport and compliance of such other obligations and commitments thereunder and for matters connected therewith or incidental thereto.

2.4. Further, the National Anti-Doping Bill, 2021 has been referred to a Parliamentary Standing Committee on Education, Women, Children, Youth and Sports (EWCY&S) under the Chairpersonship of Dr. Vinay P. Sahasrabudde. The Committee has invited Memoranda containing views/ suggestions on the Bill from the public, in general, and, Experts/Stakeholders/Organizations, in particular, and also visited various Organizations including the National Dope Testing Laboratory. The said Committee has given its recommendations in this regard. The Bill is likely to be passed in the Parliament in the coming Session.

### **3.0 Objectives:**

The basic objectives of availing the services of a Consultant by the Laboratory are to:

- Seek professional services on legal drafting and preparation of the Bye-Laws, Rules and Regulations in respect of the Laboratory and its staff in consonance with the National Anti-Doping Bill, 2021;
- Have a detailed review of the existing Bye-Laws and MoA of the Laboratory as well as the extant Service Rules of the Laboratory vis-à-vis the extant guidelines of the Government of India and incorporate the best practices in the said Rules & Regulations;
- While framing the Regulations, adequate care must be taken that the WADA ISLs/ Norms are followed in letter and in spirit;
- Represent NDTL in the follow-up discussions held in the Ministry of Youth Affairs & Sports and Ministry of Law & Justice till the draft Rules & Regulations, Bye-Laws are finally approved by the Govt. of India.

### **4.0 Venue & Deadline for submission of proposal:**

The proposal, in its complete form in all respects as specified in the EOI, must be submitted to NDTL at the address specified herein. In any circumstances, the deadline for submission of proposal will not be extended.

### **5.0 Validity of Offer:**

The offer for EOI as per this document shall be valid for this particular matter only or for a period of three (3) months initially which may be extended further if required by NDTL.

### **6.0 Instructions to Applicants:**

The Expression of Interest (EOI) is to be submitted in a hard copy in a sealed envelope containing the following documents:

- a) Applicant's Expression of Interest as per Format-1.
- b) Name, Experience and contact details of the Applicant as per Format-2.
- c) Additional information, if any, in support of the Applicant's suitability as per Format-3.
- d) Declaration that the applicant is placed in Delhi/NCR as per Format-4
- e) Declaration to complete the task in the time specified as per Format-5

6.1 EOI Documents have been hosted on the website [www.ndtlindia.com](http://www.ndtlindia.com) and may be downloaded from the website.

The Applicants are expected to examine all instructions, forms, terms and other details in the EOI document carefully. Failure to furnish complete information as mentioned in the EOI document or submission of a proposal not substantially

responsive to the EOI documents in every respect will be at the Applicant's risk and may result in rejection of the proposal.

#### **7.0 Pre-Qualification Criteria:**

The following will be the minimum pre-qualification criteria. Each eligible Applicant should possess all the following pre-qualification criteria. Responses not meeting the minimum pre-qualification criteria will be rejected and will not be evaluated.

- (i) The applicant shall have a minimum experience of not less than 15 years in drafting Bills, Rules and Regulations, Bye-laws, Notifications, Orders, Constitution amendments bills etc;
- (ii) Should preferably be an Advocate and registered with the Bar Council of India/State Bar Council;
- (iii) Everything being equal, preference will be given to those having adequate experience in legislative drafting of Rules and Regulations, Bye-Laws for various Ministries/Departments/PSUs/Autonomous Bodies of the Government of India/State Governments.

#### **8.0 Evaluation Criteria and Method of Evaluation:**

- a. Screening of EOIs shall be carried out as per eligibility conditions mentioned in this document and based on verification of testimonials submitted.
- b. EOI will be evaluated for short listing of applicants based on their past experience of handling similar types of projects/task and presentation / proposal made to the selection committee whose decision shall be final.
- c. Applicants who qualify as per the eligibility conditions will be provided a brief about the project. The Applicants may be required to make a presentation, if required, to a selection committee show-casing their proposals.
- d. NDTL will take up preferences and reserve the right to pay due heed to the Applicant's performance elsewhere and any past experience from NDTL.
- e. Short listed Applicants will be issued Bid Documents and asked to submit their price proposal in a sealed envelope.

#### **9.0 Response:**

- 9.1 Applicants must ensure that their Bid response is submitted as per the prescribed formats. Special comments on the objectives and scope of the service projected in the enquiry may also be submitted along with the offer.
- 9.2 The bid document should be sent through e-mail at [ndtlindia@nic.in](mailto:ndtlindia@nic.in) in legible condition.

**10.0 Conflict of Interest:**

- 10.1 Where there is any indication that a conflict of interest exists or may arise, it shall be the responsibility of the Applicant to inform NDTL, detailing the conflict in writing as an attachment to this Bid.
- 10.2 NDTL will be the final Arbiter in cases of potential conflicts of interest. Failure to notify NDTL of any potential conflict of interest will invalidate any verbal or written agreement.
- 10.3 A Conflict of Interest is where a person who is involved in the procurement has or may be perceived to have a personal interest in ensuring that a particular Applicant is successful. Actual and potential conflicts of interest must be declared by a person involved in a Bid process.

**11.0 Condition under which EOI is issued:**

The EOI is not an offer and is issued with no commitment. NDTL reserves the right to withdraw EOI and or vary any part thereof at any stage. NDTL further reserves the right to disqualify any Applicant, should it be so necessary at any stage.

**12.0 Last date of submission of EOI:**

- (i) The last date of submission of EOI is July, 04 2022 11:00 Hrs
- (ii) Bid Opening Date & Time is July, 04 2022 at 11:30 Hrs

### 13.0 Formats for Submission:

#### FORMAT – 1 (APPLICANT'S EXPRESSION OF INTEREST)

To

The Director,  
National Dope Testing  
Laboratory (NDTL),  
Gate No.10, Jawaharlal  
Nehru Stadium Complex,  
Lodhi Road,  
New Delhi – 110003

**Sub: Submission of Expression of Interest (EOI) to provide professional services on legal drafting and preparation of the Bye-Laws, Rules and Regulations and related matter thereto in respect of the Laboratory (NDTL) in consonance with the National Anti-Doping Bill, 2021- reg.-**

Dear Sir,

In response to the Invitation for Expressions of Interest (EOI) published at NDTL website ([www.ndtlindia.com](http://www.ndtlindia.com)) on the above mentioned subject, I would like to express interest to carryout the above proposed task. As required, I have sent the Expression of Interest through e-mail in the prescribed format containing the following documents:

- (i) Name, Experience and contact details of the Applicant as per Format-2.
- (ii) Additional information, if any, in support of the Applicant's suitability as per Format-3.
- (iii) Declaration that the applicant is placed in Delhi/NCR as per Format-4
- (iv) Declaration for completing the task in the specified time as per Format-5

Sincerely Yours,

Signature of the applicant  
[Full name of applicant]  
Stamp.....  
Date:



**FORMAT – 2**

Sl. No	Name, Experience and contact details of the Applicant	
1.	Name of the Applicant	
2.	Address with telephone no. & e-mail ID	
3.	Whether registered as an Advocate?	
4.	Experience in drafting Bills, Rules, Regulations, Bye-laws, Notifications, Orders, Constitution amendments bills etc of the Ministries/ Deptts. Of Central Govt./State Govt.(Please enclose supporting documents)	

Signature of the applicant

Full name of the applicant

Date

**FORMAT – 3**

Additional Information, if any		
List all enclosures related to the claims		
Sl. No	Description	No. of pages

Signature of the applicant  
Full name of applicant  
Date

**Format-4**

**Declaration that the applicant is placed in Delhi/NCR**

Signature of the applicant

Full name of the applicant

Date

## FORMAT -5

### Declaration

I hereby confirm that I am interested in competing for the Consultancy Services to undertake the task related to drafting of Rules, Regulations etc. of the National Dope-Testing Laboratory in consonance with the National Anti-doping Bill and also declare that, if awarded, I will complete the task within the time stipulated.

Signature.

Name:

Date: