

NATIONAL DOPE TESTING LABORATORY

JAWAHARLAL NEHRU STADIUM COMPLEX,
NEAR MTNL BUILDING,
LODI ROAD COMPLEX,
NEW DELHI – 110 003

TERMS & CONDITIONS FOR SUPPLY OF “VACUUM CONCENTRATOR”

TENDER NO : 6

DATE OF ISSUE 07.10.2014

PRICE RS. 500/-

NATIONAL DOPE TESTING LABORATORY

**JAWAHARLAL NEHRU STADIUM COMPLEX,
CGO COMPLEX, NEAR MTNL BUILDING
LODHI ROAD, NEW DELHI - 110 003**

BIDDING DOCUMENT FOR PROCUREMENT OF VACUUM CONCENTRATOR FOR NATIONAL DOPE TESTING LABORATORY, NEW DELHI - 110 003.

Tender Document No : 6
Last Date & Time of Receipt of Tender : 27.10.2014 by 1300 hrs.
Date & Time of Opening of Tender : 27.10.2014 at 1600 hrs.

CHAPTER -I

INSTRUCTION TO BIDDER

- 1.1 National Dope Testing Laboratory (NDTL) invites bids for Procurement of 01 (One) Vacuum Concentrator for National Dope Testing Laboratory, JN Stadium Complex, Gate No. 10, Near MTNL Building, CGO Complex, Lodhi Road, New Delhi - 110 003, India.
- 1.2 The detailed specifications of the required equipment are given in CHAPTER - 4 of the Bidding Document.
- 1.3 The Bidding Documents duly completed in all respect should be submitted in 3 separate sealed envelopes addressed to PR. SCIENTIFIC DIRECTOR (NDTL), NATIONAL DOPE TESTING LABORATORY, JN STADIUM COMPLEX, GATE No. 10, NEAR MTNL BUILDING, CGO COMPLEX, LODHI ROAD, NEW DELHI - 110 003, India as per detailed given below.

ENVELOPE -'A'

Shall contain Demand Draft/Pay Order of Earnest Money of Rs. 25,000/- (Rupees Twenty five thousand only). The EMD should be deposited in the form of Pay Order/Demand Draft issued by any Nationalized/Scheduled Bank in favour of NATIONAL DOPE TESTING LABORATORY. The details are given in Chapter-5.

ENVELOPE-'B'

Shall contain Technical Bid consisting of all technical details along with commercial terms and conditions (Chapter - 6). The Bidding Document duly signed by the tenderer or by his authorized signatory in each page should be submitted in the envelope- 'B' along with Technical details.

ENVELOPE – C'

Shall contain the Financial/Commercial Bid indicating Item wise price for the items mentioned in the Technical Bid. The format for submitting the Financial Bid is given in (Chapter – 7).

All the three envelopes should be submitted in one big cover duly sealed. Envelope 'A' & 'B' submitted by the tenderers will be opened on the time and date as given in the tender document. Envelope 'C' i.e. Financial/Commercial Bid of only those bidders will be opened, whose documents are found in order and the Vacuum Concentrator offered by them is found acceptable by the Competent Authority. Date and time for opening of the Envelope 'C' (Financial/Commercial Bid) will be decided later on.

- 1.4 **The Technical Bid and the Financial Bid/Commercial should be sealed by the Bidder in separate covers duly superscribed and all the three sealed covers should be put in a bigger cover which should also be sealed and duly superscribed.** The Technical Bids will be opened on 27.10.2014 at 1600 hrs., and will be evaluated by a duly Constituted Committee. The Financial/Commercial Bids of only the Technically acceptable offers will be opened for further evaluation.
- 1.5 The Bids received after the specified date and time for receipt of bids will not be considered under any circumstances. NDTL shall not be responsible for any postal delays.
- 1.6 NDTL reserves the right to reject any or all bids without assigning any reason. NDTL also reserves the right not to accept the lowest bid.

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CHAPTER - 2

BID CONDITION

- 2.1 The bids must be accompanied by a Bank Draft/Pay Order issued by any Nationalized/Scheduled Bank for Rs. 25,000/- (Rupees Twenty five thousand only) in favour of NATIONAL DOPE TESTING LABORATORY as EMD as per format mentioned in Chapter - 5.
- 2.2 The Technical Bids shall be opened at National Dope Testing Laboratory (NDTL) on 27.10.2014 at Conference Hall available at National Dope Testing Laboratory by a duly constituted Committee in the presence of such Bidders or their authorized representatives who may desire to be present at the time of opening of bids.
- 2.3 It is the responsibility of Bidders to read all terms & conditions of this document carefully before filling the bid. Incomplete bid documents or bids not responsive enough to the terms and conditions are liable to be rejected.
- 2.4 The bids addressed to PR. SCIENTIFIC DIRECTOR (NDTL), NATIONAL DOPE TESTING LABORATORY, JAWAHARLAL NEHRU STADIUM COMPLEX, GATE No. 10, NEAR MTNL BUILDING, CGO COMPLEX, LODHI ROAD, NEW DELHI - 110 003, INDIA should be submitted in sealed covers subscribing "BID FOR SUPPLY OF 01 (ONE) No. VACUUM CONCENTRATOR" for National Dope Testing Laboratory, JN Stadium Complex, New Delhi. The sealed covers should bear the name and address of the bidder including telephone numbers. The bids will be received in the office of the PR. SCIENTIFIC DIRECTOR (NDTL), NATIONAL DOPE TESTING LABORATORY, JN STADIUM COMPLEX, EAST GATE, NEAR MTNL BUILDING, LODI ROAD, NEW DELHI - 110 003, INDIA up to 1300 hrs. on 27.10.2014 and Technical Bids will be opened at 1600 hrs. on the same day in the presence of bidders or their authorized representatives by duly constituted Committee appointed by the competent authority of NDTL. The date, time and place for opening the Financial Bids shall be intimated later on.
- 2.5 The Financial/Commercial bids shall be evaluated on the basis of Lowest Bid Criteria and the supply order shall be awarded to the responsive lowest bidder only.

Negotiations with the bidders is strictly prohibited. However, NDTL reserves the right to negotiate with evaluated responsive Lowest Bidder in exceptional circumstances.

- 2.6 “PROCUREMENT OF 01 (ONE) VACUUM CONCENTRATOR”, quoted should be of approved brand and should meet the specified specifications.
- 2.7 “PROCUREMENT OF 01 (ONE) VACUUM CONCENTRATOR”, offered should be latest brand (AS PER LATEST SPECIFICATIONS).
- 2.8 Damaged/defective item, if any found on receipt at NDTL shall be replaced by successful bidder without any extra cost to NDTL. **Similarly short supply if any will be made up by the successful bidder at their cost.** NDTL reserves the right to reject the equipment/items which do not conform to the required specifications.
- 2.9 Those who are down loading the Tender document from our website, they are supposed to pay Rs. 500/- (Rs. Five hundred only) in the form of demand draft/Pay order in favour of National Dope Testing Laboratory as cost of tender document, Those who are not submitted Bidding Cost along with Bid Document (those who down load the Bid) the Bid Documents of those bidders would not be considered. The demand drafts/pay order as aforesaid must be contained in “Envelope A.”
- 2.10 The successful bidder shall be responsible for supply of 01 (ONE) VACUUM CONCENTRATOR at the destination site and also for making it fully functional as per specification.
- 2.11 The bid shall contain no erasures or overwriting except as necessary to correct errors made by the Bidder, in which case such corrections shall be authenticated by the person or persons signing the bid.
- 2.12 Relevant literature of the material, if any, particularly for their maintenance and storage should be sent along with technical Bid.
- 2.13 Delivery time should be mentioned in the Financial/Commercial Bid.
- 2.14. The successful bidder has to furnish Performance Security Deposit for an amount 10% of the Value of the equipment form a Nationalized / Scheduled Bank. This has to be given within 15 days of receipt of Award Letter issued and will be valid up to two months after expiry of warranty period i.e. warranty period + two months.
- 2.15 In the event of late delivery of the item by the successful bidder, the bidder will have to pay 2% of actual price of the consignment per month or any part during which supply may be in arrears, the successful bidder will have to pay the actual amount of loss sustained by NDTL.
- 2.16 The payment will be made after supply of item in good condition and its functioning satisfactorily only certified by the Scientific Director (NDTL), Certificate of Acceptance of 01 (ONE) VACUUM CONCENTRATOR issued from Pr. Scientific Director/Scientific Director-NDTL may have to be enclosed along with bill.
- 2.17 The payment will be made after acceptance of the equipment by the Scientists of NDTL.

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CHAPTER - 3

SCHEDULE OF REQUIREMENTS

Sl. No	Description of Item	Quantity	Whether Essential or Optional
3.1	01 (ONE) No. Vacuum concentrator	As per Requirement	Essential

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CHAPTER - 4

SPECIFICATION AND ALLIED TECHNICAL DETAILS

Sl. No	Description of Item	Quantity	Whether Essential or Optional
	VACUUM CONCENTRATOR	01	Essential
1.	Equipped with Centrifugal Vacuum Concentrator with integrated vacuum pump for biological application		
2.	The pump should be highly resistive for organic solvent like Acetonitrile, DMSO and Chloroform etc.		
3.	Three operational modes for Aqueous, Alcohol and highly volatile solvents		
4.	Four temperature selections (ambient 30 Deg C, 45 Deg C and 60 Deg C to allow safe and efficient concentration of biological samples		
5.	Support for Centrifugal with rotational speed of more than 1000 rpm and Desiccators functions		
6.	The timer should have capability of run time should have 1 min to 9.59 hrs. in increment of 1 minute or infinite		
7.	System should have imbalance detection capability.		
8.	Should support use of multiple labware formats like (0.2 ml., 0.5 ml., 1.5 ml., 2.0 ml., 5.0 ml., 15.0 ml. conical tube, 50.0 ml. conical tubes, 96 well PCR plates, MTP and deep well plates with different rotors.		
9.	System should able to concentrate samples upto the capacity of 300 ml.		
10.	The rotors and adapters should be autoclavable.		
11.	The Pump built up capacity should be 1.7m ³ /h		
12.	Maximum Vacuum should be <20h Pa (<20m bar)		
13.	Should have an emission condenser with volume approx. 275 ml. to purify outlet air.		

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CHAPTER - 5

PARTICULARS OF EMD

- 5.1. NAME OF AGENCY : _____
- 5.2. PERIOD OF SALE OF TENDER DOCUMENT : _____
- 5.3. LAST DATE & TIME FOR RECEIPT OF TENDER : _____
- 5.4. TIME & DATE OF OPENING OF TENDER : _____
- 5.5. PLACE OF OPENING OF BID :
- 5.6. DETAILS OF EMD:
- a) AMOUNT : _____
- b) NAME OF BANK : _____
- c) PAY ORDER/BANK DRAFT NO. & DATE : _____

Those who are down loading the tender form from our website, the details of Demand Draft/Pay Order towards cost of tender from may be furnished as follows:-

- a) Name of Agency/Tenderer : _____
- (i) AMOUNT : _____
- (ii) NAME OF BANK : _____
- (iii) PAY ORDER/BANK DRAFT NO. & DATE : _____

**(SIGNATURE OF BIDDER OR HIS AUTHORIZED
SIGNATORY AGENCY ALONG WITH SEAL)**

Telex : _____

Telephone : _____

Fax No : _____

E.Mail : _____

Website : _____

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CHAPTER - 6

BID DOCUMENT NO : 6

- 6.1 NAME OF BIDDER :
- 6.2 ADDRESS OF BIDDER :
- 6.3 PLACE OF FACTORY OF VACUUM CONCENTRATOR OFFERED :
- 6.4 LIST OF DOCUMENTS SUBMITTED WITH TECHNICAL BID :
- 6.6 QUANTITY TENDERED :
- 6.7 SPECIAL CONDITIONS OF THE OFFER, IF ANY :
- 6.8 DETAILS OF WORK EXPERIENCE IN THE RELEVANT FIELDS OF LAST 3 YEARS ATTACH DOCUMENTARY EVIDENCE OF SAME :
- 6.9 NAME & ADDRESS OF INDIAN AGENT/DISTRIBUTOR :

**(Signature of Bidder or his
authorized signatory with seal)**

Telex : _____
Telephone : _____
Fax No : _____
E.Mail : _____
Website : _____

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CHAPTER - 7

PRICE SCHEDULE/ FINANCIAL BID **(to be utilized by the bidders for quoting their prices)**

- 7.1 The bidders should also quote the Guarantee/Warranty, if any, at least for a period of one year.
- 7.2 No bidder will be permitted to alter or modify their bids after expiry of the deadline for receipt of the bids.
- 7.3 The Financial Bid should be valid for a period of 180 days from opening of the Financial Bids.
- 7.4 The rates/cost should be quoted

BID DOCUMENT NO	: 6
1. NAME OF BIDDER	:
2. ADDRESS OF BIDDER	:
3. NAME OF THE EQUIPMENT/ PRODUCT(s) OFFERED	:
4. NAME OF THE MANUFACTURER / DEVELOPER OF THE PRODUCT(s) OFFERED	:
5. ADDRESS OF THE MANUFACTURER / DEVELOPER OF THE PRODUCT(s) OFFERED	:
6. PLACE OF MANUFACTURER/DEVELOPER OF THE PRODUCT(s) OFFERED	:
7. NAME OF INDIAN AGENT/DISTRIBUTOR	:
8. PERIOD OF WARRANTY / GUARANTEE	:
9. NAME & ADDRESS OF INDIAN FIRM AUTHORIZED FOR REPAIR / MAINTENANCE OF EQUIPMENT	:

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